

Dear Future Volunteer:

Thank you for your interest in volunteering at the upcoming pop-up clinics. Please make sure you complete the requirements in a timely manner to avoid the cancelation of your valuable participation.

It is **a requirement** to volunteer at all Touro CARES MVP pop up and/or MassVax clinics to complete the following training **PRIOR** to volunteering (**Exception for preceptors who are working in healthcare and TUC staff**). If you have previously completed this training, and have not previously submitted your transcript or certificates, please send the TCEO transcript to Dr. Hernandez at [fhernand4@touro.edu](mailto:fhernand4@touro.edu) to be cleared for volunteering no later than **24 hours before clinic**. **If you do not complete the modules, you will NOT be able to volunteer at any clinic, Pop-up and/or MassVax clinics.**

*This new requirement by the CDC and CDPH provides all of you with a fundamental core knowledge of the vaccines available in the United States as well as best practices. As a future professional you must have the core knowledge available to all vaccine providers via the most updated information from the CDC and CDPH. You are capable and we will support you!*

**All volunteers will be required to complete the following [CDC training modules](#):**

- **WB4460:** COVID-19 Vaccine Training: General Overview of Immunization Best Practices for Healthcare Providers
- **WB4464:** Moderna COVID-19 Vaccine: What Healthcare Professionals Need to Know
- **WB4461:** Pfizer-BioNTech COVID-19 Vaccine: What Healthcare Professionals Need to Know

For the above-mentioned modules, Continuing Education certificates (CEs) must be completed and claimed from Training and Continuing Education Online (TCEO) by following the “for a course-instructions” outlined below.

### **Instruction to access training modules on TCEO**

For a Course

1. login or create a new account on TCEO ([www.cdc.gov/GetCE](http://www.cdc.gov/GetCE)).
2. Visit [Search Courses](#) to find the course. Search each course separate: **WB4460, WB4464, WB4461**
3. Scroll down and click on the title of the course.
4. Review the information on the Course Summary page and click Continue.
5. If prompted, enter the Course Code or Verification Code in the Course Access Code box. (Hint: these codes are provided by the course instructor or may be found in the course materials).
6. Choose the type of continuing education you'd like to earn. CME for medical students, CPE for pharmacy students, Certification of Completion if you are a student in the master's program.
7. Under Pending CE on the [My Activities](#) page, click on the course Evaluation and complete it. You will be returned to the My Activities page.
8. Under Pending CE, click on the posttest and complete it. If you don't pass the posttest, you will have one opportunity to retake it.

9. Visit the Completed CE section of the [My Activities](#) page to download your certificates or transcript and submit them via email to the Pharmacist Project Manager at [fhernand4@touro.edu](mailto:fhernand4@touro.edu)

**Please note: Students will NOT be allowed to volunteer if these CEs are not completed at least 24 hours PRIOR to the clinic.**

If you have any questions, please do not hesitate to contact us. You can also contact Dr. Hernandez if you need extra time to complete this requirement if you have an extenuating circumstance.

Dr. Sarah Sweitzer, PhD | **TUC Provost**  
Dr. Tami Hendriksz, DO, FACOP, FAAP | **Touro CARES MVP Medical Director**  
Prof. Kathleen Hahn, MSN, RN, CPNP, CNL | **Clinics Supervisor**  
Dr. Fatima Hernandez, PharmD | **Pharmacist Project Manager**

**Fatima E. Hernandez, PharmD, ScB, RPh (She/Her/Elle)**

Pharmacist Project Manager | Principal Clinical Pharmacist

**Touro C.A.R.E.S Mobile Vaccination Program**

**Touro University California | College of Pharmacy | College of Medicine**

Email: [fhernand4@touro.edu](mailto:fhernand4@touro.edu)

Phone: (213) 302-8555 call/text

**Touro C.A.R.E.S Mobile Vaccination Program is part of the California COVID-19 Vaccination Program**

**Vaccinate Solano**  
solanocounty.com/covidvaccine  
(707) 784-8655

